

# Association of Dental Anaesthetists



## News from Council



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All the members of Council have been very busy working together to produce the exciting and relevant programme for our Scientific meeting.

The 2008 meeting in Manchester in association with DSTG was very successful and your Council is exploring alliances with other sister organisations with a mutual interest in dental anaesthesia. DSTG ran a meeting in Bristol in May 2009 and details can be seen on their website.

President Dr Ken Ruiz finishes his term of office at the 2009 AGM and on behalf of the Society I would like to thank him for his leadership and enthusiasm over the last 3 years. Ken has been a strong supporter of ADA for many years and has given superb presentations at several meetings,

organised conferences and been an active spokesman for the safe provision of Dental service. He stays on Council for a further year as Immediate Past President.

Treasurer Dr Bill Hamlin, is handing over the reins to Ian Fletcher after serving two terms as Officer for the Society. We have to thank Bill for managing the funds in a time where income has been difficult and the resources of the ADA are used to provide services for the Membership in the best way possible. Bill has worked with our Accountants to ensure the smooth running of the society, with the expert assistance the Specialist Society support at AAGBI, Busola and Zoe. Bill will remain on Council –co-opted to ensure a smooth transition of the treasurer role.



Dr George Hamlin

“Dr Ken Ruiz and Dr Bill Hamlin are members of the joint APA/ ADA Working Group chaired by Dr Lola Adewale which has a remit to produce national guidelines for the provision of safe general anaesthesia for children undergoing out-patient dental treatment. The guidelines will be available for consultation and peer review in early 2010 and will be presented in full at the APA Annual Scientific Meeting in Glasgow in May 2010 (see [www.apagbi.org.uk](http://www.apagbi.org.uk)).”

## Agenda for Annual General Meeting 9th October 2009

1. Apologies for absence
2. Minutes of the last AGM Manchester 2008
3. Matters arising from the Minutes
4. President report Dr Ken Ruiz
5. Treasurers report Dr Bill Hamlin. Appointment of Accountants for 2009-2010
6. Membership Secretaries Report Dr Christine Arnold
7. Honorary Secretaries Report Dr Diana Terry
8. Elections to Council
9. Any other business
10. Date of next meeting

## 2008 Annual General meeting - Minutes

### Minutes of

### Annual General Meeting of the Association of Dental Anaesthetists.

Held at the University of Manchester Conference centre.

10<sup>th</sup> May 2008. 09.00am

1. Apologies for absence. Apologies were received from Dr Ian Fletcher.

2. Minutes of the AGM June 2007 . Sheffield. The minutes were displayed for the members. Some typing errors were identified. The Treasurer declared that the financial queries had been resolved and no financial error had occurred.

3. Matters arising from the minutes. No issues were raised.

4. President's report. Dr Ruiz reported that his first year as President had been uneventful after the activity produced by legislative changes in 2007. In 2008, the National Institute for Clinical excellence ,NICE, is proposing to investigate the use of sedation in paediatric practice. This controversial area is one where ADA might be expected to have input and Dr Ruiz has registered ADA as a stakeholder for the consultation. NICE is also seeking a chair for this committee. The President thanked the Councils of ADD and DSTG for coming together to host a joint meeting.

5. Treasurer's report. Dr Hamlin reported that the year end for the Accounts was 30<sup>th</sup> April, therefore the figures were lodged with the Accountants, Birch Littlemore for the preparation of the documentation. There are assets in both the deposit and current accounts. ADA has third party insurance with AXA and questioned if this should be increased. As ADA is now hosting one meeting annually the current arrangements were accepted. Direct debit payment of membership subscriptions is used by 50% of the membership, leaving many standing orders still active some of which still pay only £5. Income tax was paid of £299.23p due to changes in legislation. questions

from the floor; "why there is £50,000 held by the society and what is it used for?" The treasurer explained that the Society is costing more to run than it is receiving in subscriptions and income from meetings. The society has looked at changing direction and currently does not offer much to members. It was therefore decided to keep the membership fee at the current level. Current costs are £2,000 annually, but this is deemed a correct use of our capital, to manage the society from the AAGBI, produce the newsletters and website, organise the ADA archives and organise meetings. Dr Cripps asked how the accounts would be approved. Dr Robb suggested that a copy of the accounts as a summary will be available to members with the Winter 2008 Newsletter along with a form asking for comments and approval. The accounts will be scrutinised and if the members assent, they will be examined for approval at ADA Council in January 2009. The members were asked to approve the re-appointment of Birch Littlemore as Accountants by the treasurer and this was passed unanimously.

6. Honorary secretaries Report. Dr Terry informed the members that using the AAGBI as our base office greatly facilitated the running of the ADA. Professional Advice has been taken about preserving the historical papers relating to the ADA from the AAGBI Archivist. Dr Terry is gathering in documentation from previous Presidents currently held in their personal possession around the UK. The newsletter had been attractively produced by Busola at AAGBI, and Dr Ashurst has agreed to reinstate the Proceedings and act as Editor.



7. Membership Secretaries report. Dr Arnold reported there are currently 281 members; In 2008, 3 retired, 4 resigned and Council approved 4 new members. At Sheffield non-members were given a year's free membership by virtue of a £10 excess on the registration fee. As 2008 was a joint meeting with DSTG, delegates attending 2 days paid £20 but were given 1 year membership of both societies, delegates attending 1 day chose one society membership, with DSTG members being given an invitation to join ADA with Direct debit form in their delegate packs

8. Election of Officers Council members; there are no current vacancies for ordinary Council members. In 2009 3 posts will be available. President-Elect. One nomination had been received by Council correctly nominated and seconded, and Dr Terry confirmed her willingness to stand as president –elect. The nomination was approved unanimously by a show of hands.

9. Any other business. Dr Tring highlighted the change of proposed venue of the summer 2009 meeting from York on ground of expense and remote location. Council will inform the membership in the website and newsletter as to the arrangements for 2009. The Proceedings Editor has obtained abstracts from the 2007 and 2008 meetings and retrieved data from other meetings since the last proceedings were produced. Proceedings will be sent to members. Council will require An Honorary Secretary and Treasurer to stand in 2009 and members were asked to consider standing for these posts. Dr Ruiz reported that a questionnaire had been sent to members after the Sheffield meeting regarding attendance, and requirements to revitalise ADA activity. A summary of responses was offered and permission asked to destroy the individual responses- this was approved by the meeting.

10. Next Meeting. The next Council meeting will be held in January 2009 in London where the venue and timing of the next ADM will be confirmed.

The meeting was closed by the President at 09.43

## The ADA Scientific Meetings, what Council is doing...

### BRILLIANT ONE DAY PROGRAMME INCORPORATING THE AGM

9<sup>th</sup> October 2009, London

Over the last 5 years, attendance at meetings has been diminishing. We have surveyed members to ascertain what factors inhibit attendance and what constraints they currently experience. No clear solution has emerged, but your Council has listened to comments from members and acted accordingly.

We now have the Annual General Meeting on the same day as the Scientific meeting so members have the opportunity to attend. Do come and vote, stand for election to Council and support this Society, which provides a platform for those who have expertise to share and provides trainees, new Consultants and Dental colleagues with the opportunity to present original work and learn from each other.

The main income of the Society has been from the profits made at the meetings; greatly helped by commercial sponsorship, and dependent on sufficient numbers attending. The active

membership currently stands at around 300, and generally between 10 and 20% of members will attend a meeting so this means numbers will be small and the organisation and budgeting reflects the current situation. In 2009, with the current poor economic climate, commercial sponsors are rare and employers and business owners look to value for money. Dr Yousef Omar has located an excellent venue for the 2009 meeting and we thank him for researching a venue that is accessible to all, and of reasonable cost. Some members have commented that "we used to meet in interesting locations around the UK", however, feedback indicated that increasingly people are not bringing accompanying persons to conferences, with a view to visiting the local area, but prefer to attend a meeting which is easy to get to. We have held several meetings in the northern regions, Sheffield, Rotherham, Manchester, Dundee, recently. In the past the winter meeting was held in London and as we are holding one meeting annually, and need a local organiser from Council the 2009 meeting is in London.

Council have therefore organised a meeting which addresses specifically the important clinical issues in Dental Anaesthesia, and I am grateful to all the Council members who have contributed ideas to produce an excellent Programme.

We are continuing to develop other methods of communication with the membership, including the website, and Proceedings. Members are urged to invite junior members of their dental teams to join the society, submit work for the prize and inject new ideas into the Society. Your Council aims to deliver your educational needs in accordance with the Rules of the society and continue the vision of the Founders.



***' This is the Meeting YOU MUST NOT MISS; The ADA has a programme to address the current concerns of all those involved with Dental Anaesthesia and, sedation and pain and anxiety control. Don't just sit there reading the journals and web; COME TO THE MEETING, talk to colleagues, join the debate.***

***You can attend the AGM and stand as a member of Council to help guide and direct the Society in the future.***

***The ADA meeting is on 9<sup>th</sup> October, Many Thanks'***

Diana Terry, Honorary Secretary.

# Association of Dental Anaesthetists

## Draft programme for ADA meeting 2009

Draft programme for ADA meeting 2009

Amended 23.5.09

Date: 9<sup>th</sup> October 2009

Venue: Regent's College, London, NW1 4NS

Dental Anaesthesia in Practice; and ADA Annual General Meeting

this programme calls on the expertise of those involved in the planning and administration of Dental Anaesthesia in 2009

The programme uses actual cases, treatment plans and professional dilemmas and challenges, with EXPERT GUEST SPEAKERS from the multi-professional teams.

If you are in Dental Anaesthesia this one is a MUST

<b>09.00 – 9.30</b>	<b>Registration</b>	
<b>09.30 – 10.45</b>	<b>Session 1: The patient with Special Requirements</b>	<b>Organiser/Presenter</b>
The dental patient and social needs, After consent – treating uncooperative adults Case presentations Physical restraint for special needs adults		Bill Hamlin/ Julie Clift Rachel Pollard Debbie Townsend
<b>11.00-11.15</b>	<b>Coffee/Tea break</b>	
<b>11.15- 12.30</b>	<b>Session 2: Children</b>	
Treating difficult children- interactive case presentations Procedural distress in children- How to avoid it and how to treat Who should accompany the child there and back? Issues and case discussions		Rachel Pollard Konrad Jacobs  Ken Ruiz
<b>12.30 -13.00</b>	<b>AGM Association Dental Anaesthetists</b>	
<b>13.00-14.00</b>	<b>Lunch</b>	
<b>14.00- 15.15</b>	<b>Session 3: Safety in Dental Anaesthesia and sedation</b>	
Improving safety in Dental Anaesthesia and Sedation: WHO checklist, AAGBI guidelines etc Safety in dental anaesthesia and sedation: Where does the responsibility lie?		Harry Ashurst  Joe Omar
<b>15.30- 16.30</b>	<b>Session 4: Airway issues Debates</b>	
Is Blind nasal and AFOBI a core skill of the dental anaesthetist and sedationist?		Diana Terry

Registration Fee:  
Members: £120  
Non-members £130 (includes  
one year **FREE** membership)

## Elections to Council—2009 ADA

We are seeking nominations to act as Council members for ADA for a 3 year term.

This is an exciting opportunity to work in a well established Specialist Society, and contribute to excellence in patients care and the promotion of excellence in clinical standards and training.

### FAQs

#### What do I get out of this?

You will have the opportunity to influence and guide the policy of ADA, in the Council meetings and literature..

We need colleagues to help organise the Educational Meetings; this provides valuable experience in the process of running a meeting, liaising with experts in the field and undertaking presentations.

You will have the opportunity to assess the submissions for the ADA Prize, and encourage the submission of free papers for the Meeting and

ADA Journal.

Active participation in Specialist Societies contributes to a portfolio for ACCEA applications and financial advancement for Consultants...

#### What is the commitment in time?

Most Council business is conducted by e-mail, with 2 Council meetings annually, and the Annual General Meeting which is held in association with the Annual scientific Meeting. The Winter Council Meeting is generally held at our base in London, the AAGBI, which is the venue most convenient for the majority of members from across the UK. Reasonable travel expenses are reimbursed.

#### How do I apply?

You must be a Member of ADA in good standing. Please prepare a brief CV and summary of interest in Dental Anaesthesia. These will be displayed at the AGM, so Members can know about what the Candidates offer and make their selection at the vote.

Please complete the application form enclosed

with this newsletter and send it to the Honorary secretary at the AAGBI by post or e-mail. You should have a nominator and seconder from the membership according to the rules of the Society, but if this is not possible your application will be scrutinised by Council for submission.

#### When would I start?

Elections to Council are held at the annual General Meeting, which is on Friday 9<sup>th</sup> October 2009 in London as part of the Annual Scientific Meeting. This is a worthwhile and interesting opportunity, and the Council welcomes new members to take up this role. You will learn a lot, meet your colleagues with mutual professional interests and contribute to the study and delivery of excellence in dental Anaesthesia, sedation and pain and anxiety control for the dental patients.

## Election to stand as a Council member for ADA

There will be 2 vacancies on ADA Council and nominations are sought to stand for election at the Annual general Meeting to be held on Friday 9<sup>th</sup> October 2009 in London.

### **What this can do for you.....**

As a Council member you will be supporting the Specialist Society which aims to provide a forum where Professional can exchange views, enhance their knowledge and thus work to improving patient care in all aspects of Dental Anaesthesia.

You will have the opportunity to contribute to National discussions on curricula, education and standards, and can enhance your standing with your Employer, and enhance your professional portfolio.

### **Duties of Council**

To attend 2 Council meetings per annum for 3 years term of office.

To deal with the ADA business by e-mail between meetings

To organise the annual scientific meeting.

To provide information for members and contribute to professional bodies

To support and share information between members on aspects of dental anaesthesia and sedation practice.

To review submissions for the ADA Prize for original study and free paper submission for the annual Meeting.



# Association of Dental Anaesthetists

**To apply please complete the form below and send it to the Honorary Secretary, ADA:** [diana.terry@uhbristol.nhs.uk](mailto:diana.terry@uhbristol.nhs.uk) or to AAGBI specialist society offices, 21 Portland Place, London, W1B 1PY. Fax: 020 7631 4352

Applications must be received not later than 11<sup>th</sup> September 2009.

I..... wish to stand as a Member of ADA Council 2009

Full name.....

Qualifications.....

Current employment and role.....

Signed..... date .....

*Please complete one of the following.....*

This nomination is supported by a Member of ADA in good standing

Name of nominator.....

I do not have a member of ADA to nominate me and wish my application to be examined by ADA Council

## Membership

Over the past 5 years there has been a significant change in the process of accepting new members to our association. For a long time prospective members had to be nominated and seconded by existing members. Their application was then put to council at its next meeting for consideration.

There was clearly a need to modernise this, as this was a barrier to new members joining. All other societies were much more flexible and welcoming to prospective members. Nomination by existing members was dropped. Details of new members application was emailed to all council members for approval. Two years ago it was agreed that non members attending ADA meetings, for an additional £10, would receive a year's 'free' membership. Approval by council has also been dropped and provided applicants hold a medical qualification or are registrants with the General

Dental Council they can join our society.

Our membership process is now in line with other professional societies. Has our membership increased as a result? Well sadly no. It has remained fairly stable with approximately 275 members. We have had a few retirements this year which have been almost matched by new members. Including a year's membership for non members at meetings bought in about 30 new members last year but none have renewed their membership this year. This is probably because our last meeting was a joint meeting with DSTG



**Dr Christine Arnold**  
ADA Membership

and many of the 'new members' were staff and trainees from local dental schools.

The new members we have attracted this year have all been anaesthetists. No dentists have joined. So all of you who are dentists or work with dentists please encourage your colleagues to join if they are not members. It is important that we have a balance between dentists and anaesthetists in our association.

For details of membership please contact Zoe Taylor at AAGBI [zoe@aagbi.org](mailto:zoe@aagbi.org) or myself membership secretary at [Christine.arnold@coch.nhs.uk](mailto:Christine.arnold@coch.nhs.uk)

Christine Arnold  
Membership secretary

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